

Application for Pre-sessional English Language courses

Please complete in CAPITAL letters. All fields must be completed and failure to complete some fields may delay consideration. There is no payment required with this form.

Please read the attached guidance notes carefully and read the course dates and fees at www.hull.ac.uk/efl

Ensure you apply in good time to allow for processing and making all necessary travel arrangements. If you need a visa to study you are strongly advised to apply by 1 August for September start.

To apply for a course you must provide evidence of your current English Language proficiency level in all skills (reading, writing, listening, speaking), using an accepted test (see www.hull.ac.uk/englishlanguage requirements).

Full name (please underline your family name) *(note 1)*

Title (Dr/Mr/Mrs/Miss/Ms/etc)
(Ensure your name here matches your passport)

Previous name (if any)

Course choice *(note 2)*

University of Hull English Language (pre-sessional) Programme (UHELP)

Please tick (✓) **one** of the following options:

September to September (3 semesters)

September to June (2 semesters)

September to January (1 semester)

January to September (2 semesters)

January to June (1 semester)

June to September (1 semester)

University of Hull pre-sessional summer study

Campus preferred: Hull Scarborough

Please tick (✓) **one** of the following options:

4 week course (starts August)

8 week course (starts July)

Not all intakes may be available at both campuses each year.

General English Short Course

4 weeks (July to August)
(General English, non-assessed)

The General English course is offered at the Scarborough campus only and is not suitable if you need a Tier 4 visa and intend to register on a degree programme in September.

Preferred start date:

Do you wish to take the end of semester assessment?

Yes No

The assessments are included in the fee for students who attend our English Language courses, but we need to know whether you intend to take the test. If you have a conditional offer degree that requires you to pass the English course you must take the relevant assessment. **It is not possible to take the assessment without attending a course.**

Future study plans

Have you applied to study a degree at the University of Hull?

Yes No If yes, state your Applicant Code (if known):

Hull conditional offer Hull unconditional offer

Please enclose a copy of your offer (if you have one)

Personal details

Permanent home address in own country (*note 3*)
(to be completed by all applicants)

Country

Address for correspondence/Agent address and company name
(*note 4*) (if applicable)

UK Postcode
Country

I can receive correspondence
at this address until

DDMMYY

Telephone number

Agent telephone number

Own email

Agent email

Male Female (tick one only)

Date of birth
(ensure this matches your passport)

DDMMYY

Nationality (as on your passport)

Skype address (if applicable)

Dual nationality

Do you need a Tier 4 student visa to study in the UK?

Yes No

Country of birth

Non UK national/EU nationals should enclose a copy of their passport. If you are a non UK/EU national and do not need a Tier 4 visa please supply a copy of your valid immigration document.

If you have previously studied at the University of Hull please give your student number:

Residential status (*note 5*) Please circle the appropriate code

If you studied but don't know the number please tick

1 2 3 4 5 6 9

Start of residence in the UK (codes 2, 3, 4, 5, 6, 9):

DDMMYY

Previous Study in the UK (*note 6*)

Have you ever studied in the UK? Yes No

– if yes, you must complete the information below fully and provide any transcripts/confirmation of results where appropriate. If you have studied previous English language programmes you must indicate the CEFR level (ie C1, B2 etc)

From	To	Course name in full	College name
DDMMYY	DDMMYY		

You should include all courses completed, uncompleted and any currently being studied.

Future plans

Please tell us briefly (in about 30 words) why you wish to take the English Language course.

State your highest level academic qualification (eg A levels, degree) (note 7)

Date awarded month/year	University/college name and country	Qualification	Overall grade/GPA

English language qualifications (note 8)

To apply for this course you must provide evidence of your current Level of English. Below are listed some of the qualifications that we accept and the Home Office recognises for Tier 4 visa purposes. Further information is available upon request from the Admissions Service. If you do not require a Tier 4 visa we may accept other evidence of your English level.

Please enclose a copy of your qualification results.

Please refer to the website for recommended entry levels for each course: www.hull.ac.uk/efl

Common European Framework qualification	Level B1	With a minimum of B1 in all four skills (listening, speaking, reading and writing)
IELTS	4.5	With a minimum of 4.0 in all four skills (listening, speaking, reading and writing)
Pearson Test of Academic English	40	A minimum of 36 in all four skills (listening, speaking, reading and writing)
Cambridge Preliminary (PET)	Pass	
Cambridge First (FCE)	Pass	

Funding your course (note 9)

(Tick one box)

Self-financing

Sponsor

Name and address of sponsor (if applicable)

If you expect Saudi Arabian Cultural Bureau Sponsorship give the reference number (if known).

Disability support

Select from the list (*note 10*) the code that applies to you A B C D E F G H I J

Further details or disability/special need or further information that would be helpful in determining study support needs.

Criminal convictions (*note 11*)

Yes

Ethnic origin (*note 12*)

Nomination of third party contact (*note 13*)

The University will not discuss your application with any other person without your prior written consent. Below you may wish to give authority for the University to liaise with another person in relation to your application for admission (for example you may ask that person to collect letters from the Admissions Service). Remember to tell the Admissions Service of any other person with whom you wish the University to liaise in the future. The University will ask that person to prove their identity.

Title (Dr/Mr/Mrs/Miss/Ms/etc)

Full name

Address

Telephone number

Email

Declaration

I have read and understood the notes for completion of this form. I confirm that the information I have given is true and accurate and that I have not withheld any details relevant to my application. I understand that the information I have provided on this form and in accompanying papers will be made available to those staff of the University concerned with student matters. I understand that any offer of a place as a student that I receive will be based on the information given in this form and that if I am found to have given false or incomplete information, any such offer will be withdrawn. I agree that if I need the University to sponsor a Tier 4 Visa, my data will be provided to the Home Office in accordance with Tier 4 Policy at the time.

Applicant's own signature

Date

Please remove these notes and keep them for your reference

Guidance on completion of the application form

Note 1 Full Name

Enter the name you wish to be known by throughout your university programme and to be on any certificates. This is the name used on any offer letter and changes cannot be made later. Use the full name shown on your passport (if you have one). Enclose evidence of your name change if any documents are in a former name.

Note 2 Course Choice

See course details and fees at www.hull.ac.uk/efl. Remember that if starting at IELTS 4.5 you are likely to need 3 semesters to reach IELTS 6.0. Please indicate your preferred campus. If your preferred programme is not available there, the other location may be offered.

Note 3 Permanent Home Address

International students must give an address in their home country even when applying via an agent office.

Note 4 Address for Correspondence/Agent Address

This is the address we will use to send any offer letters and it is important you tell us immediately if you change address.

Note 5 Residential Status

Guidance on fee status regulations for students entering Higher Education in the UK is available at www.ukcisa.org.uk. This information together with other details such as nationality will be used to determine your status for tuition fee purposes and may determine whether or not we provide documentation suitable for a visa application. **If you are not a UK/EU/EEA national please enclose a copy of the passport (if you have one) that you will use to come to the UK that shows your personal details and any visa/settlement endorsements.**

Please circle one category that best describes you:

1 UK Citizen or EU National

You are a UK or EU national, or are the child or grandchild, or the spouse of civil partner of a UK or EU national, and have lived in the European Economic Area (EEA), Switzerland or Overseas Territories (OT) for the past three years, but not just for full-time education. If you have been living in the EEA, Switzerland or OT for three years partly for full time education, you have also lived in the EEA, Switzerland or OT prior to that three year period.

2 EEA or Swiss National

Enclose copies of official documents to show your status in the UK, where relevant include your family member's documents and proof of your relationship to them.

Either: You are an EEA or Swiss National working in the UK, or you are the child, spouse or civil partner of such a person or you are the parent or grandparent of an EEA national working in the UK. You have lived in the EEA or Switzerland or OT for the past three years, but not just for full-time education. If you have been living in the EEA, Switzerland or OT for three years partly for full time education, you also lived in the EEA, Switzerland or OT prior to that three year period.

Or: You are the child of a Swiss national and have lived in the EEA or Switzerland or OT for the past three years, but not just for full-time education. If you have been living in the EEA, Switzerland or OT for three years partly for full time education, you also lived in the EEA, Switzerland or OT prior to that three year period.

3 Child of a Turkish worker

Enclose copies of official documents to show your status in the UK, where relevant include your family member's documents and proof of your relationship to them.

You are the child of a Turkish national who has lawfully worked in the UK, and you have lived in the EEA, Switzerland or Turkey for the past three years.

4 Refugee

Enclose copies of official documents to show your status in the UK, where relevant include your family member's documents and proof of your relationship to them.

You have been recognised as a refugee by the British government or you are the spouse, civil partner or child-under-18 of such a person at the time of the asylum application.

5 Humanitarian Protection

Enclose copies of official documents to show your status in the UK, where relevant include your family member's documents and proof of your relationship to them.

You have been granted Humanitarian Protection as the result of an asylum application or you are the spouse, civil partner or child-under-18 of such a person at the time of the asylum application.

6 Settled in the UK

Enclose copies of official documents to show your status in the UK, where relevant include your family member's documents and proof of your relationship to them.

You have Indefinite Leave to Enter or Remain in the UK or have the Right of Abode in the UK and have lived in the UK, the Channel Islands or the Isle of Man (or more than one of these) for three years, but not just for full-time education. However, this does not apply if you are exempt from immigration control, for example, as a diplomat, a member of visiting armed forces or an employee of an international organisation or the family or staff member of such a person.

9 Other

Based on the answers to the questions above, you do not fall within another category listed.

Note 6 Previous study in the UK

This information is essential if you will need a Tier 4 Visa to study. There are maximum lengths of time that someone can be in the UK as a Tier 4 student. Include any academic or English language course you have taken. The University has to tell the Home Office whether or not each Tier 4 student has studied in the UK and the level studied, so you must give a full record of previous study.

Note 7 Academic Qualification

Please tell us the highest academic qualification you have eg Masters Degree, BTEC Diploma, Bachelor Degree. For qualifications taken outside of the UK give the exact title of the award - do not try to convert it to the UK system.

Note 8 Language Qualifications – English

Include evidence of your most recent formal test of English language skills. Please check the University web site for the current list of accepted certificates.

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This list may be reviewed at short notice subject to changes to Home Office Tier 4 visa policy. Other tests may be accepted for students who do not require a Tier 4 visa to study.

Note 9 Funding your course

Please do not apply unless you are confident in getting the money to cover tuition fees, any other course expenses and living costs. Please indicate who you expect to pay your tuition fees. All offers are subject to the applicant having funding for their studies.

'Self-financing' means you will be financed from your own or other private resources and will pay your tuition fees when you register.

'Sponsor' means that you know that a government, public body or industrial company will be responsible for the direct payment of your tuition fees. Please give the name and address of that body. Before registration you will be required to provide written confirmation from your sponsor that they will pay your tuition fees for that session. You will not be permitted to register without advance written confirmation of your sponsorship or payment of fees.

If you have any queries about funding or payment of fees, please contact the Tuition Fees Section of the Student Financial Services Office, telephone +44 1482 465674.

Note 10 Disability Support

Please select the code that is applicable to you.

- A No disability
- B You have a social/communication impairment such as Asperger's Syndrome/other autistic spectrum disorder
- C You are blind or have a serious visual impairment uncorrected by glasses
- D You are deaf or have a serious hearing impairment
- E You have a long standing illness or health conditions such as cancer, HIV, diabetes, chronic heart disease or epilepsy
- F You have a mental health condition, such as depression, schizophrenia or anxiety disorder
- G You have a specific learning difficulty such as dyslexia, dyspraxia or AD(H)D
- H You have physical impairment or mobility issues, such as difficulty using your arms or using a wheelchair or crutches
- I You have a disability or impairment or medical conditions that is not listed above
- J You have two or more impairments and/or disabilities medical conditions

So that we may assist you and advise on appropriate opportunities we invite you to declare here whether you have a disability. If you do not complete this section the University will have to assume that you have no disability.

This information will be passed to the University's Disabilities Officer and the academic department concerned so that they will be aware of your needs if you are offered a place. If you have any specific concerns about the support you might need please tell us now. You may enclose a separate confidential letter to the Disabilities Officer if you prefer.

Note 11 The Criminal Convictions Declaration and Risk Assessment Process

The University has a risk assessment process designed to reduce the risk of harm or injury to members of the University population caused by the criminal behaviour of any student. We therefore need to know about any relevant criminal convictions that an applicant has. Tick 'yes' only if you have a relevant criminal conviction as explained below.

Relevant criminal convictions are only those convictions for offences against the person, whether of a violent or sexual nature, and convictions for offences involving unlawfully supplying controlled drugs or substances where the conviction concerns commercial drug dealing or trafficking. Convictions that are spent or are 'protected' as defined by the Rehabilitation of Offenders Act 1974 (Exceptions) Order 1975 (as amended by SI 2013 1198) should not be disclosed (however see next paragraph).

If you are applying for a programme in teaching, health, social work and/or any other programme or research involving work with children and/or vulnerable adults, you must tell us about all criminal convictions, including spent sentences, and cautions (including verbal cautions) and bindover orders. For those programmes, you may later be required to have an enhanced Disclosure and Barring Service disclosure (www.homeoffice.gov.uk/dbs).

If you are serving a prison sentence at present, give the prison address as your correspondence address and obtain a reference from a senior prison officer to support your application. Applicants who declare a criminal conviction will not automatically be excluded from the application process but the University will activate the risk assessment process (details of which are available from the Admissions Service) and we will ask for further details before reaching a decision on your application.

If you are convicted of a relevant offence after you have applied, you must inform the Admissions Service immediately in order for the risk assessment process to be followed.

Note 12 Ethnic origin

The University is required by HESA (Higher Education Statistical Agency) to collect this information for statistical purposes. Information on ethnicity will not be used in reaching a decision on the outcome of your application, nor will HESA publish any personal information about you. Please insert the code from the list below that best describes you:

- 10 White
- 11 White (British)
- 12 White (Irish)
- 13 White (Scottish)
- 14 Irish Traveller
- 15 White (Welsh)
- 19 Other White background
- 21 Black or Black British - Caribbean
- 22 Black or Black British - African
- 29 Other Black background
- 31 Asian or Asian British - Indian
- 32 Asian or Asian British - Pakistani
- 33 Asian or Asian British - Bangladeshi
- 34 Chinese
- 39 Other Asian background

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- 41 Mixed - White and Black Caribbean
- 42 Mixed - White and Black African
- 43 Mixed - White and Asian
- 49 Other Mixed background
- 80 Other ethnic background
- 90 Not known
- 98 Information refused

Note 13 Data Protection

In accordance with the UK Data Protection Act the University will not discuss your application with any other person without your prior written consent. If you wish, in advance, to give authority for the University to liaise with another person in relation to your application on your behalf (for example if you ask another person to collect letters from the Admissions Service) you must advise us. That person will be asked for identification by the University. You should ensure that they have your details, including your full name as written on your application form, the programme you have applied for and your applicant code.

The Equal Opportunities Code of Practice for Admissions is available at www.hull.ac.uk

Returning the form to the University

You are advised to keep a copy of your form, these notes and any supporting documents.

Please return this form, with any additional relevant documents to:

Admissions Service (EFL)
University of Hull
Hull, HU6 7RX
UK

E eflapplications@hull.ac.uk

Remember to enclose all relevant documents

- Copy of passport* or immigration document (non EEA/EU/UK nationals). Include a copy of the passport that you will use to travel to the UK to study (if you have one). If your name on the passport does not match the name on your education certificates we will also require evidence of any name change.
- IELTS/TOEFL/Peason test result or other acceptable proof of English language proficiency.
- Copy of degree offer (if applicable).
- Copy of sponsorship (if applicable).
- Copy of certificate of previous highest academic qualification.

*if you do not have a passport yet please submit without this. Not submitting a passport copy at this stage will not delay consideration of your application.